



APPLICATION KIT

for

FISCAL YEAR 2002

JOINT VENTURE CONSTRUCTION PROGRAM

for

AMERICAN INDIANS AND ALASKA NATIVES

**Indian Health Service
Department of Health and Human Services**





**FISCAL YEAR 2002
JOINT VENTURE CONSTRUCTION PROGRAM**

**APPLICATION KIT
INFORMATION**


Thank you for your interest in the Joint Venture Construction Program (JVCP). Enclosed is a complete application kit for the Indian Health Service (IHS) fiscal year (FY) 2002 JVCP. The selection of projects to participate in the FY 2002 JVCP involves (1) a two-step application phase, (2) the preparation and submission of planning documents for IHS approval, and (3) the negotiation and execution of a JVCP agreement. This application kit contains four sections: (I) Program Announcement; (II) Selection Process; (III) Application Review Process; and (IV) Application Checklist.

The Pre-Application will be used to determine if the proposed project is eligible for consideration and has the potential for successful competitive selection. The Final Application will be used by the applicants to provide documentation of their administrative and financial capabilities to accomplish the proposed JVCP project.

An **original** and **two copies** of each part of the application must be submitted, with all required documentation and signatures. By the **CLOSE OF BUSINESS on September 27, 2002** the **Pre-Application** is to be **submitted to the IHS Area having jurisdiction** for the proposed project.

Mr. Joseph Corliss, P.E., Program Manager, FY 2002 JVCP, Division of Facilities Planning and Construction, Office of Environmental Health and Engineering, Office of Public Health, IHS, may be contacted regarding the FY 2002 JVCP. His "E-Mail" address is jcorliss@hqe.ihs.gov. His telephone number is 301-443-4205. Appendix 1 of this Application Kit contains contact information for the IHS Areas.

Thank you for your interest in the Indian Health Service, Joint Venture Construction Program.


Bruce R. Chelikowsky, R.S.
Acting Director
Office of Environmental Health and Engineering
Office of Public Health

Date Issued: August 20, 2002



SECTION I

PROGRAM ANNOUNCEMENT

for

FISCAL YEAR 2002

**JOINT VENTURE CONSTRUCTION
PROGRAM**

SECTION I
PROGRAM ANNOUNCEMENT
FY 2002 JOINT VENTURE CONSTRUCTION PROGRAM
INDIAN HEALTH SERVICE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

ANNOUNCEMENT NO.: JVCP-2002-01

ANNOUNCEMENT DATE: August 20, 2002

RESPONSIBLE OFFICE: Division of Facilities Planning and Construction, Office of Environmental Health and Engineering, Office of Public Health, Indian Health Service (IHS), U.S. Department of Health and Human Services (DHHS).

PROGRAM TITLE: Fiscal Year 2002 Joint Venture Construction Program

PURPOSE OF PROGRAM: Under the Joint Venture Construction Program (JVCP), federally recognized American Indian and Alaska Native tribes can acquire a tribally owned outpatient health care facility, in exchange for the IHS providing the initial equipment, then operating and maintaining the health care facility for 20 years.

PURPOSE OF ANNOUNCEMENT: This announcement provides notice of the availability of funds for the IHS fiscal year (FY) 2002 JVCP, and affords eligible tribes the opportunity to apply pursuant to the Application Kit issued.

AMOUNT OF FY 2002 FEDERAL FUNDS AVAILABLE: \$5,000,000.

NUMBER OF PROJECTS ANTICIPATED FOR SELECTION: Two.

SUMMARY: The IHS announces its FY 2002 JVCP.

This Program Announcement (PA) consists of four parts. **PART I - PROGRAM DESCRIPTION** provides the statutory authority for the program, describes what is authorized, provides the conditions of the authorizing legislation, and identifies the program concepts and competitive selection process to be followed. **Part II - APPLICATION PHASE** describes the two-step application phase and provides a tentative FY 2002 Program Schedule. **Part III - EVALUATION CRITERIA FOR APPLICATIONS** provides information about how the two parts of the application phase will be evaluated. **Part IV - PROJECT SELECTION** describes the completion of the selection process. All forms necessary for the application are to be generated by the applicant following the instructions in the Application Kit.

SECTION I - PROGRAM ANNOUNCEMENT

APPLICATION KITS: Application Kits will be available for distribution by **August 20, 2002**. Application Kits may be obtained by “downloading” the document from the internet from a link off the IHS, OEHE, web site at <http://www.oehe.ihs.gov>.

APPLICATION DEADLINE DATES: Pre-Applications in response to this PA are to be submitted by the close of business on **September 27, 2002**. The Final Application due date will be established after the processing of the Pre-Applications. Summarized in paragraph II.C. below is a tentative schedule for the FY 2002 program.

APPLICATION RECEIPT POINT: Pre-Applications and Final Applications are to be sent to the respective IHS Area that has jurisdiction for the proposed project. See Appendix 1 of the Application Kit for IHS Area JVCP Points of Contact information.

INFORMATION CONTACT AT IHS HEADQUARTERS: For further information about the FY 2002 JVCP, contact:

Joseph Corliss, P.E., Program Manager
FY 2002 Joint Venture Construction Program
Division of Facilities Planning and Construction
Indian Health Service
Suite 600C
12300 Twinbrook Parkway
Rockville, MD 20852.

TEL: 301-443-4205
FAX: 301-443-1810
E-MAIL: jcorliss.hqe.ihs.gov

ENGLISH LANGUAGE REQUIREMENT: All documents used for this program are to be in the English language.

METRIC REQUIREMENT: The Metric Conversion Act of 1975, P.L. 94-168 (15 U.S.C. 205a et seq.), as amended by Section 5164 of the Omnibus Trade and Competitiveness Act of 1988, P.L. 100-418, requires the use of System International (SI) metric units for all Federally-assisted construction. Accordingly, the use of SI metric measurement units is required for the JVCP.

PROGRAM INFORMATION

PART I - PROGRAM DESCRIPTION

Pursuant to the authorizing legislation, as amended by the FY 2002 appropriation, the IHS FY 2002 JVCP is being implemented using funds appropriated in FY 2002, as herein described below.

SECTION I - PROGRAM ANNOUNCEMENT

A. STATUTORY AUTHORITY

The statutory authority for the JVCP is contained in the Indian Health Care Improvement Act, Title III, Section 818(e), P.L. 94-437, as amended, as codified and implemented by 25 U.S.C. 1636h(e), and as further amended by language in the FY 2002 appropriation, P.L. 107-063.

B. AUTHORIZATION

The IHS, under the FY 2002 JVCP, is authorized to establish projects where American Indian and Alaska Native tribes can acquire a tribally owned outpatient health care facility, in exchange for the IHS providing the initial equipment, then operating and maintaining the health care facility for 20 years under a no-cost lease.

C. CONDITIONS OF AUTHORIZING LEGISLATION

- ◆ The tribe must have the administrative and financial capabilities necessary to complete the acquisition in a timely manner.
- ◆ The tribe must expend tribal, private, or other available non-tribal funds for the acquisition.
- ◆ The tribe is to lease the tribally owned health care facility to the IHS for 20 years under a no-cost Government lease.
- ◆ In exchange, the IHS is to provide the initial equipment, then the supplies and staffing for the operation and maintenance of the health care facility for the lease period.
- ◆ A tribe, who has entered into an agreement with the IHS under this program, who breaches or terminates without cause such agreement, will be liable to the U.S. Government for the amount paid by the Government.

D. FY 2002 PROGRAM CONCEPTS

- **INITIAL ELIGIBILITY:** Federally recognized tribes planning to acquire an outpatient health care facility are eligible.
- **FUNDING PLANS:** The FY 2002 JVCP was established when the Congress appropriated funding for the initial equipment. As joint venture projects are acquired, subsequent appropriations requests will address the funding needs for staffing,

SECTION I - PROGRAM ANNOUNCEMENT

operations, and maintenance of the tribally owned health care facility being leased by the IHS.

- **FOR OUTPATIENT FACILITIES:** Since primary outpatient care has proven to be the most beneficial, only complete outpatient health care facilities, meeting the IHS Health Facilities Planning (HSP) threshold criteria, will be considered for the JVCP.
- **ACQUISITION:** The new outpatient health care facility acquired pursuant to the JVCP may be through new construction, renovation of an existing health care facility, or the acquisition and renovation of another suitable facility.
- **PROJECT PRIORITY:** Priority is to be given to tribes that currently have no existing federally-owned health care facility.
- **NO RETROACTIVE PROJECTS:** Projects that have been acquired already by a tribe will not be considered retroactively. Where new construction is involved, only projects that have not entered into a construction phase will be considered.
- **TRIBAL ABILITIES:** The tribe must be able to manage and fund the acquisition of the proposed project in a timely manner.
- **CONFORMANCE WITH IHS AREA MASTER HEALTH PLAN:** The proposed project is to be consistent with the applicable IHS Area Health Services-Facilities Master Plan, in order to maximize the efficient use of the funding.
- **PJD AND POR REQUIREMENTS:** Since IHS funding can support only space and staffing needs that can be verified under the existing IHS Health Facilities Construction Priority System methodology, a Program Justification Document (PJD), a Program of Requirements (POR), a combined Phases I and II Site Selection and Evaluation Report (SSER), which includes full compliance with National Environmental Policy Act (NEPA) requirements, and a Government cost estimate prepared in accordance with the IHS Facilities Budget Estimating System (FBES), will be required to be prepared in accordance with the planning criteria specified in the IHS health facilities planning process. The projected workload must be validated by the IHS data system. The IHS supported staffing requirements will be determined in accordance with the IHS Resource Requirements Methodology. These approved planning documents will be the basis for providing the initial equipment funding and for the space, staffing, and the operation of the health care facility under the lease.
- **STAFF QUARTERS:** Any staff quarters needed to support the health care facility are to be a part of the project and are to be a part of the planning documents. All staff quarters approved in the planning documents are to be constructed and are to be available for use when the health care facility is ready for operation. However, the tribe will be the owner of the staff quarters and responsible for all costs for their construction

SECTION I - PROGRAM ANNOUNCEMENT

and the subsequent operation and maintenance. Once constructed, staff quarters are to be self-supporting from revenues generated from the rental fees.

E. SELECTION PROCESS

The selection of projects to participate in the IHS FY 2002 Joint Venture Construction Program (JVCP) involves (1) an application phase, (2) the preparation and submission of planning documents for IHS Headquarters approval, and (3) the negotiation and execution of a JVCP Agreement.

PART II - APPLICATION PHASE

There will be a two-step application phase.

A. PRE-APPLICATION (PART ONE)

In Part One, the Pre-Application will be used to determine if the proposed project is eligible for consideration and has the potential for successful competitive selection under the JVCP, in compliance with the authorizing legislation, as amended by the fiscal year (FY) 2002 appropriation language. Tribes, having the top ranking projects in the Pre-Application part of the application phase, will be requested to complete and submit Final Applications.

B. FINAL APPLICATION (PART TWO)

In Part Two, the Final Application will be used by the applicants to provide documentation of their administrative and financial capabilities to accomplish the proposed JVCP project.

C. TENTATIVE FY 2002 PROGRAM SCHEDULE

- | | |
|--|--------------------|
| • Issue FY 2002 Program Announcement | August 20, 2002 |
| • Application Kit available | August 20, 2002 |
| • Due date for Pre-Application to IHS Area | September 27, 2002 |
| • Due date for Pre-Application from IHS Area to IHS HQ | October 11, 2002 |
| • Candidates for Final Application selected and notified | October 18, 2002 |
| • Due date for Final Application to IHS Area | November 26, 2002 |
| • Due date for Final Application from IHS Area to IHS HQ | December 13, 2002 |
| • Complete evaluation of Final Applications | January 10, 2003 |
| • Candidates for Planning Docs. Phase notified | January 14, 2003 |

SECTION I - PROGRAM ANNOUNCEMENT

- | | |
|--|----------------|
| • Planning Documents due to IHS Area | March 14, 2003 |
| • SSER approved by IHS Area with copy to IHS HQ | April 11, 2003 |
| • PJD and POR submitted by IHS Area to IHS HQ | April 11, 2003 |
| • PJD and POR approved by IHS HQ | April 30, 2003 |
| • Complete negotiation and execution of JVCP Agreement | June 30, 2003 |

PART III - EVALUATION CRITERIA FOR APPLICATIONS

A. PRE-APPLICATION (PART ONE)

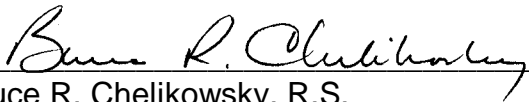
The Pre-Application will be reviewed for compliance with the eligibility requirements, including the FY 2002 requirement that priority be given to tribes who currently do not have existing federally owned health care facilities available for their use. Using the scores recorded on the JVCP Phase I Data and Computation Forms, a rank order will be established for the Pre-Applications received.

B. FINAL APPLICATION (PART TWO)

An IHS - Tribal review panel will evaluate and rate the Final Applications using established rating factors. The applications will be rated on (1) relative need, (2) ability to fund project, (3) ability to manage project, and (4) ability to complete project on schedule.

PART IV - PROJECT SELECTION

Final project selection occurs after all planning documents have been approved by the IHS and the joint venture agreement is executed after negotiations.



Bruce R. Chelikowsky, R.S.
Acting Director
Office of Environmental Health and Engineering
Office of Public Health



SECTION II

SELECTION PROCESS

for

FISCAL YEAR 2002

**JOINT VENTURE CONSTRUCTION
PROGRAM**

SECTION II
SELECTION PROCESS
FY 2002 JOINT VENTURE CONSTRUCTION PROGRAM
INDIAN HEALTH SERVICE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

SELECTION PROCESS

The selection of projects to participate in the IHS Joint Venture Construction Program (JVCP) involves (1) an application phase, (2) the preparation and submission of planning documents for IHS approval, and (3) the negotiation and execution of a JVCP Agreement.

- 1. APPLICATION PHASE.** The application phase is in two parts:
 - a. PRE-APPLICATION.** The first part of the Application Phase is in the form of a Pre-Application, which will be used to determine if the proposed project is eligible for consideration and has the potential for successful competitive selection under the JVCP, in compliance with the authorizing legislation, as amended by the fiscal year (FY) 2002 appropriation language. Tribes, having the top six ranking projects in the Pre-Application part of the application phase, will be requested to complete and submit Final Applications.
 - b. FINAL APPLICATION.** The second part of the Application Phase includes a Final Application, where applicants will provide documentation of their administrative and financial capabilities to accomplish the proposed JVCP project. An evaluation panel will evaluate the Final Application packages to establish a ranking of applications at this stage.

PUBLIC REPORTING BURDEN FOR INFORMATION COLLECTION

(OMB Control Number: 1076-0136)

Public reporting burden for the collection of information needed for the Pre-Application is estimated to average 16 hours per response and to average 40 hours per response for the Final Application, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. ***An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB Control Number.*** Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Indian Health Service Reports Clearance Officer, 12300 Twinbrook Parkway, Suite 450, Rockville, MD 20852-1006, marked to the Attention: PRA (1076-0136). **(DO NOT RETURN THE COMPLETED PARTS OF THE APPLICATION FOR THIS PROGRAM TO THIS ADDRESS.)**

SECTION II - SELECTION PROCESS

2. **PLANNING DOCUMENTS PHASE.** Tribes having projects selected as candidates for the JVCP will be requested to prepare, in concert with the applicable IHS Area, the planning documents required for the projects. The planning documents include the Program Justification Documents (PJD), Program of Requirements (POR), and Site Selection and Evaluation Reports (SSER), which are to be prepared in accordance with the IHS Technical Handbook for Environmental Health and Engineering, and submitted for IHS approval. (Note, joint venture projects have Federal involvement requiring full compliance with National Environmental Policy Act procedures for the reports that are required for the SSER, which is the same as those required for direct Federal projects.) It is anticipated that only two projects will be selected for FY 2002.
3. **JVCP AGREEMENT.** Once the planning documents have been approved, the JVCP Agreements will be negotiated and executed. An agreement model will be provided to the selected candidates.

CONTENT OF APPLICATIONS

PRE-APPLICATION

The Pre-Application is to be prepared by the eligible federally recognized Indian tribe. Each IHS Area has a JVCP Point-of-Contact (POC) available to assist the applicant with the preparation of the Pre-Application. Appendix 1 contains the list of IHS Areas POCs.

The Pre-Application is to be **submitted to** the office of the **IHS Area having jurisdiction** for the proposed project. The Pre-Application is **due on September 27, 2002**. See the Program Announcement, in Section I for details.

The IHS Area is responsible for reviewing and validating the Pre-Application; then, if all is in order, providing a recommendation signature, and forwarding the Pre-Application to the IHS Headquarters, addressed to the Division of Facilities Planning and Construction, Office of Environmental Health and Engineering, Office of Public Health, Indian Health Service, Suite 600C, 12300 Twinbrook Parkway, Rockville, MD 20852.

The Pre-Application is to contain, as a minimum, the following identified elements, and is to be assembled in the order shown below:

SECTION II - SELECTION PROCESS

1. **Pre-Application Cover Sheet.** The cover sheet is to identify that the document is a **Pre-Application for the FY 2002 Joint Venture Construction Program**, show the **name of the applying tribe**, and reflect the **submission date**. See Exhibit I for a sample.
2. **Signature Sheet:** A signature sheet is to be signed by the tribal leader for the proposed project. This sheet is to be signed also by the applicable IHS Area Director, recommending consideration. See Exhibit II for a sample.
3. **Table of Contents.** All pages of the Pre-Application are to be numbered. The Table of Contents is to list all sections in the Pre-Application, with the corresponding starting page numbers.
4. **Project Summary:** A two-page summary of "who-what-when-where-how-cost" is to be provided for the proposed project, including the project short and long term objectives.
5. **Federally Recognized Tribe Documentation:** Documentary proof that the applicant is a Federally recognized Indian tribe is to be provided. [This can be documented by providing a copy of the applicable page from the Federal Register that provides the Department of Interior, Bureau of Indian Affairs, Indian Notice, entitled "Indian Entities Recognized and Eligible to Receive Services From the United States Bureau of Indian Affairs," with the name of the applying tribe circled and/or highlighted. (The latest Federal Register edition is Volume 67, Number 134, dated Friday, July 12, 2002 / Notices)]
6. **Tribal Commitment:** A tribal resolution, certifying the tribe's commitment to participate in the JVCP, with the project identified therein, is to be included.
7. **JVCP Phase I Data and Computation Form:** A completed IHS JVCP Priority System Phase I Data and Computation Form is to be included. See Exhibit III for a copy of this form, and Exhibit IV for the form instructions.

SECTION II EXHIBITS:

- Exhibit I - Sample Cover Sheet
- Exhibit II - Sample of Signature Page.
- Exhibit III - JVCP Phase I Data and Computation Form.
- Exhibit IV - Instructions for JVCP Phase I Data and Computation Form

SECTION II - SELECTION PROCESS

EXHIBIT I - SAMPLE PRE-APPLICATION COVER SHEET

**A PROPOSAL TO PARTICIPATE
IN
FY 2002
INDIAN HEALTH SERVICE
JOINT VENTURE CONSTRUCTION PROGRAM**

PRE-APPLICATION

*** * * ***

[Name of Tribe]

[Name of Facility] Health Center

[Location], [State]

[Month] [Day], [Year]

SECTION II - SELECTION PROCESS

EXHIBIT II - SAMPLE PRE-APPLICATION SIGNATURE PAGE

**PRE-APPLICATION
FY 2002
INDIAN HEALTH SERVICE
JOINT VENTURE CONSTRUCTION PROGRAM**

*** * * ***

[Name of Tribe]

[Name of Facility] Health Center

[Location], [State]

PROPOSED:

[Name]
[Title]
[Name of Tribe]

[Date]

RECOMMEND FOR CONSIDERATION:

[Name]
Director
[Name] Area Indian Health Service
Indian Health Service

[Date]

SECTION II - SELECTION PROCESS

JVCP PHASE I DATA AND COMPUTATION FORM

PART 2 - WEIGHTED AVERAGE AGE OF HEALTH COMPLEX WORKSHEET

COMPONENT BUILDING NUMBER	GROSS AREA OF BUILDING COMPONENT (m ²)		GROSS AREA OF TOTAL FACILITY (m ²)		AGE OF BUILDING COMPONENT		WEIGHTED AGE OF PORTION OF TOTAL FACILITY
		÷		X		=	
		÷		X		=	
		÷		X		=	
		÷		X		=	
		÷		X		=	
		÷		X		=	
		÷		X		=	
		÷		X		=	
		÷		X		=	
		÷		X		=	
TOTAL WEIGHTED AVERAGE FACILITY AGE = (Enter in Part 1 Item C.)							

SECTION II - SELECTION PROCESS
EXHIBIT IV
INSTRUCTIONS FOR JVCP PHASE I DATA AND COMPUTATION FORM

**INSTRUCTIONS
FOR
INDIAN HEALTH SERVICE
JOINT VENTURE CONSTRUCTION PROGRAM
PHASE I DATA AND COMPUTATION FORM**

Projects in the Pre-Application part of the Application Phase will be competitively selected based on the need for additional space as reflected on the IHS Joint Venture Construction Program Priority System Phase I Data and Computation Form, which is provided in Exhibit II. Instructions, by line item number, for the completion of that form are below. Supporting tables follow the instructions.

PART 1 - JVCP SCORE CALCULATION

A. Enter the total **Projected User Population**, as provided by the IHS data system.

B. The **Required Space** is determined by the calculation of the average projected size. It is equal to the sum of 200 m² plus 0.8 times the **Projected User Population** [Line A].

C. The **Total Weighted Average Facility Age** is calculated in Part 2 of the form. Use Part 2 to list each and every component building in the health care facility complex, then, calculate the weighted age as indicated in the format.

D. Existing Space of IHS owned health care facilities is the total gross space in square meters (m²) of **all** permanent health care buildings listed on the IHS Real Property Inventory for the facility (all except staff quarters). For tribally owned health care facilities, the gross area used is to be validated by the cognizant IHS Area Facilities Manager.

E. The **Unit Cost to Replace** is calculated using the applicable outpatient facility unit cost figure times the location factor used in the current annual update for the IHS Facilities Budget Estimating System. Table A contains the current unit cost figures to be used. Table B contains the current location factors to be used.

F. For the **Cost to Repair**, when the replacement of an existing health care facility is being proposed, enter the costs to correct the deficiencies identified in the Facilities

SECTION II - SELECTION PROCESS

Engineering Deficiencies System (FEDS) for the codes listed in Line F, then enter the sum in the extreme right box. If FEDS costs are not available, costs generated by another condition survey for the same categories used for the FEDS in this form may be used. If no health care facility exists, or for a health care facility for which no FEDS or another survey has been completed, enter zero.

G. For cases where an existing health care facility applies, the **Unit Cost to Repair** equals the total FEDS [Line F] divided by the **Existing Space** [Line D]. If no health care facility exists, enter zero.

H. For cases where an existing health care facility applies, the **Condition Factor** equals the **Unit Cost to Repair** [Line G] divided by the **Unit Cost to Replace** [Line E]. If no health care facility exists, enter zero.

I. Determine the **Adjusted Existing Space** by multiplying the **Age and Condition Factor** (obtained from Table C) times the **Existing Space** [Line D] and subtracting that value from the **Existing Space** [Line D]. Using Table C, enter the value of Line H for **Condition Factor**, then the **Age of Facility** to read the **Age and Condition Factor**.

J. Obtain the **Urgency of Need Factor** from Table D. Using Table D, enter the value of Line B for **Required Space**, then, the value of Line I for the **Adjusted Existing Space** to read the **Urgency of Need Factor**. [ALTERNATE CALCULATION FOR SMALL FACILITIES: If Line I exceeds Line B, enter zero. If Line I is less than Line B but Table D indicates zero, assign a value of 1.00 for Line J.]

K. For the proposed standalone outpatient health care facility, enter the road **Distance** in kilometers (km) to the nearest health care facility having a level 1, 2, or 3 emergency room. If actual measured distances are not available, the most recent edition of the Rand McNally Road Atlas or a state road map are to be used in determining the distances. Document the source and if maps are used, provide legible copies of the applicable map excerpts, with appropriate map source credit.

L. Obtain the **Isolation Factor** from Table E. Using Table E, enter the value of Line K **Distance** to read the outpatient **Isolation Factor**.

M. To determine the **Need**, multiply 100 times the **Urgency of Need Factor** [Line J] times the **Isolation Factor** [Line L].

N. To determine the **Joint Venture Construction Program Phase I Score**, multiply the **Need** [Line M] times the **Planning Completion Factor** from Table F times the **Financial Commitment Factor** from Table G.

SECTION II - SELECTION PROCESS

PART 2 - WEIGHTED AVERAGE AGE OF HEALTH COMPLEX WORKSHEET

For existing health centers having more than one structure in the standalone facility, enter each building component, its gross area and age, then calculate the weighted age of each portion of the total facility to come up with the total weighted average facility age. Also, enter the result on Line C of Part 1.

SECTION II TABLES. The below listed supporting tables follow in sequence.

Table A: Current Unit Cost for Replacing Outpatient Health Care Facilities

Table B: Current Location Factors

Table C: Age and Condition Factor Table

Table D: Urgency of Need Table

Table E: Isolation Factor Table

Table F: Planning Completion Factor Table

Table G: Financial Commitment Factor Table

SECTION II - SELECTION PROCESS

TABLE A
CURRENT UNIT COST FOR REPLACING OUTPATIENT HEALTH CARE FACILITIES

The base unit cost (\$ per square meter) for the construction of an outpatient health care facility in October 2001, was:

1. \$1,826.00 for a facility less than 1,500 m²;
2. \$1,758.00 for a facility between 1,500 m² to 2,670 m²;
3. \$1,657.00 for a facility between 2,671 m² and 3,623 m²; and
4. \$1,623.00 for a facility over 3,624 m².

Considering the planned completion year, determine the mid-point year of construction and adjust the appropriate figure shown above by an escalation factor of 0.03 per year to bring the unit cost up to the mid-point year.

The above cost does not include the cost for:

- a. A/E Design Fees
- b. A/E Fees Construction Documents
- c. Communication Design
- d. A/E Construction Administration
- e. A/E Construction Observation
- f. Demolition and abatement of existing structures
- g. Rough grading and site prep
- h. Roads and parking construction
- i. Landscaping
- j. Utilities (water, sanitary sewer, gas, power, and communications) to the building
- k. Upgrades to utilities
- l. Design and Construction Contingencies

SECTION II - SELECTION PROCESS

TABLE B CURRENT LOCATION FACTORS

[Table B information is available from the JVCP IHS Area Point-of-Contact.
See Appendix 1]

SECTION II - SELECTION PROCESS

TABLE C AGE AND CONDITION FACTOR TABLE

CONDITION FACTOR	AGE AND CONDITION FACTOR								
	Age of Facility								
	25 or less	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	51 to 55	56 to 60	60 to 66
1 or more	1.00	1.05	1.15	1.29	1.43	1.57	1.71	1.85	2.00
0.95 to 0.99	0.95	1.00	1.10	1.24	1.38	1.52	1.66	1.80	1.95
0.90 to 0.94	0.90	0.95	1.05	1.19	1.33	1.47	1.61	1.75	1.90
0.85 to 0.89	0.85	0.90	1.00	1.14	1.28	1.42	1.56	1.70	1.85
0.80 to 0.84	0.80	0.85	0.95	1.09	1.23	1.37	1.51	1.65	1.80
0.75 to 0.79	0.75	0.80	0.90	1.04	1.18	1.32	1.46	1.60	1.75
0.70 to 0.74	0.70	0.75	0.85	0.99	1.13	1.27	1.41	1.55	1.70
0.65 to 0.69	0.65	0.70	0.80	0.94	1.08	1.22	1.36	1.50	1.65
0.60 to 0.64	0.60	0.65	0.75	0.89	1.03	1.17	1.31	1.45	1.60
0.55 to 0.59	0.55	0.60	0.70	0.84	0.98	1.12	1.26	1.40	1.55
0.50 to 0.54	0.50	0.55	0.65	0.79	0.93	1.07	1.21	1.35	1.50
0.45 to 0.49	0.45	0.50	0.60	0.74	0.88	1.02	1.16	1.30	1.45
0.40 to 0.44	0.40	0.45	0.55	0.69	0.83	0.97	1.11	1.25	1.40
0.35 to 0.39	0.35	0.40	0.50	0.64	0.78	0.92	1.06	1.20	1.35
0.30 to 0.34	0.30	0.35	0.45	0.59	0.73	0.87	1.01	1.15	1.30
0.25 to 0.29	0.25	0.30	0.40	0.54	0.68	0.82	0.96	1.10	1.25
0.20 to 0.24	0.20	0.25	0.35	0.49	0.63	0.77	0.91	1.05	1.20
0.15 to 0.19	0.15	0.20	0.30	0.44	0.58	0.72	0.86	1.00	1.15
0.10 to 0.14	0.10	0.15	0.25	0.39	0.53	0.67	0.81	0.95	1.10
0.01 to 0.09	0.05	0.10	0.20	0.34	0.48	0.62	0.76	0.90	1.05
0 or less	0.00	0.05	0.15	0.29	0.43	0.57	0.71	0.85	1.00

SECTION II - SELECTION PROCESS

TABLE D - URGENCY OF NEED TABLE

REQUIRED SPACE (m ²)	URGENCY OF NEED FACTOR																			
	Adjusted Existing Space (m ²)																			
	28 799 or more	26 941 to 28 798	25 083 to 26 940	23 225 to 25 082	21 367 to 23 224	19 509 to 21 366	17 651 to 19 508	15 793 to 17 650	13 935 to 15 792	13 006 to 13 934	12 077 to 13 005	11 148 to 12 076	10 219 to 11 147	9 290 to 10 218	8 361 to 9 289	7 432 to 8 360	6 503 to 7 431	5 574 to 6 502	4 645 to 5 573	3 716 to 4 644
929 or less	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
930 to 1 161	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 162 to 1 394	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 395 to 1 626	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 627 to 1 858	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 859 to 2 090	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2 091 to 2 323	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2 324 to 2 555	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2 556 to 2 787	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2 788 to 3 019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 020 to 3 252	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 253 to 3 484	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 485 to 3 716	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 717 to 3 948	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3 949 to 4 181	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4 182 to 4 413	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4 414 to 4 645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4 646 to 5 110	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5 111 to 5 574	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5 575 to 6 039	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6 040 to 6 503	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6 504 to 6 968	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6 969 to 7 432	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.07
7 433 to 7 897	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.06	1.17
7 898 to 8 361	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.06	1.16	1.25
8 362 to 8 826	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.06	1.16	1.25	1.33
8 827 to 9 290	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.05	1.15	1.24	1.32	1.39
9 291 to 10 219	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.05	1.15	1.23	1.30	1.37	1.44	1.51
10 220 to 11 148	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.04	1.22	1.29	1.35	1.42	1.48	1.55	1.61
11 149 to 12 077	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.04	1.21	1.34	1.40	1.46	1.52	1.58	1.64	1.70
12 078 to 13 006	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.04	1.20	1.33	1.44	1.50	1.55	1.61	1.66	1.72	1.78
13 007 to 13 935	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.03	1.19	1.32	1.42	1.53	1.58	1.63	1.69	1.74	1.79	1.85

SECTION II - SELECTION PROCESS
TABLE D - URGENCY OF NEED TABLE

REQUIRED SPACE (m ²)			URGENCY OF NEED FACTOR																		
			Adjusted Existing Space (m ²)																		
			28 799 or more	26 941 to 28 798	25 083 to 26 940	23 225 to 25 082	21 367 to 23 224	19 509 to 21 366	17 651 to 19 508	15 793 to 17 650	13 935 to 15 792	13 006 to 13 934	12 077 to 13 005	11 148 to 12 076	10 219 to 11 147	9 290 to 10 218	8 826 to 9 289	8 361 to 8 825	7 897 to 8 360	7 432 to 7 896	6 968 to 7 431
13 936 to 15 793	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.19	1.30	1.40	1.49	1.59	1.68	1.73	1.78	1.82	1.87	1.93	1.98	
15 794 to 17 651	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.18	1.38	1.47	1.55	1.63	1.72	1.81	1.85	1.90	1.94	1.99	2.04	2.09
17 652 to 19 509	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.17	1.36	1.52	1.60	1.68	1.75	1.84	1.92	1.96	2.00	2.05	2.09	2.14	2.19
19 510 to 21 367	0.00	0.00	0.00	0.00	0.00	0.00	1.17	1.35	1.50	1.64	1.71	1.79	1.86	1.94	2.02	2.06	2.10	2.14	2.18	2.23	2.28
21 368 to 23 225	0.00	0.00	0.00	0.00	1.16	1.34	1.48	1.62	1.75	1.81	1.88	1.95	2.03	2.10	2.14	2.18	2.23	2.27	2.31	2.35	
23 226 to 25 083	0.00	0.00	0.00	1.16	1.33	1.47	1.59	1.72	1.84	1.90	1.97	2.04	2.11	2.18	2.22	2.26	2.30	2.34	2.38	2.42	
25 084 to 26 940	0.00	0.00	1.16	1.33	1.46	1.57	1.69	1.80	1.92	1.99	2.05	2.12	2.18	2.25	2.29	2.33	2.37	2.41	2.45	2.49	
26 941 to 28 799	0.00	1.15	1.32	1.45	1.56	1.67	1.77	1.89	2.00	2.06	2.12	2.19	2.25	2.32	2.36	2.39	2.43	2.47	2.51	2.55	

SECTION II - SELECTION PROCESS

TABLE D - URGENCY OF NEED TABLE

REQUIRED SPACE (m ²)	URGENCY OF NEED FACTOR																			
	Adjusted Existing Space (m ²)																			
	6 039 to 6 502	5 574 to 6 038	5 110 to 5 573	4 645 to 5 109	4 413 to 4 644	4 181 to 4 412	3 949 to 4 180	3 716 to 3 948	3 484 to 3 715	3 252 to 3 483	3 019 to 3 251	2 787 to 3 016	2 555 to 2 786	2 323 to 2 554	2 090 to 2 322	1 858 to 2 089	1 626 to 1 857	1 394 to 1 625	1 161 to 1 393	929 to 1 160
929 or less	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
930 to 1 161	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 162 to 1 394	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 395 to 1 626	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1 627 to 1 858	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.33
1 859 to 2 090	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.29	1.44
2 091 to 2 323	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.25	1.38	1.53
2 324 to 2 555	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.22	1.34	1.47	1.60
2 556 to 2 787	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.20	1.31	1.42	1.54	1.67
2 788 to 3 019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.18	1.28	1.39	1.50	1.61	1.74
3 020 to 3 252	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.17	1.26	1.36	1.46	1.56	1.67	1.79
3 253 to 3 484	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.15	1.24	1.33	1.43	1.52	1.62	1.73	1.85
3 485 to 3 716	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.14	1.23	1.31	1.40	1.49	1.58	1.68	1.78	1.89
3 717 to 3 948	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.13	1.22	1.30	1.38	1.46	1.54	1.63	1.73	1.83	1.94
3 949 to 4 181	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.13	1.20	1.28	1.36	1.43	1.51	1.60	1.68	1.78	1.88	1.98
4 182 to 4 413	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.12	1.20	1.27	1.34	1.41	1.49	1.57	1.65	1.73	1.82	1.92	2.02
4 414 to 4 645	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.11	1.19	1.26	1.33	1.39	1.46	1.54	1.61	1.69	1.77	1.86	1.96	2.06
4 646 to 5 110	0.00	0.00	0.00	0.00	0.00	1.10	1.17	1.24	1.30	1.36	1.43	1.49	1.56	1.63	1.70	1.78	1.86	1.94	2.03	2.12
5 111 to 5 574	0.00	0.00	0.00	1.09	1.16	1.22	1.28	1.34	1.40	1.46	1.52	1.58	1.64	1.71	1.78	1.85	1.93	2.01	2.09	2.18
5 575 to 6 039	0.00	0.00	1.08	1.21	1.26	1.32	1.37	1.43	1.48	1.54	1.60	1.66	1.72	1.78	1.85	1.92	1.99	2.07	2.15	2.24
6 040 to 6 503	0.00	1.08	1.20	1.30	1.35	1.40	1.45	1.51	1.56	1.61	1.67	1.73	1.79	1.85	1.91	1.98	2.05	2.13	2.20	2.29
6 504 to 6 968	1.07	1.19	1.29	1.38	1.43	1.48	1.53	1.58	1.63	1.68	1.74	1.79	1.85	1.91	1.97	2.04	2.11	2.18	2.25	2.33
6 969 to 7 432	1.18	1.27	1.37	1.46	1.50	1.55	1.60	1.65	1.70	1.75	1.80	1.85	1.91	1.97	2.03	2.09	2.16	2.22	2.30	2.37
7 433 to 7 897	1.26	1.35	1.44	1.53	1.57	1.61	1.66	1.71	1.75	1.80	1.86	1.91	1.96	2.02	2.08	2.14	2.20	2.27	2.34	2.41
7 898 to 8 361	1.34	1.42	1.50	1.59	1.63	1.67	1.72	1.76	1.81	1.86	1.91	1.96	2.01	2.07	2.12	2.18	2.24	2.31	2.37	2.44
8 362 to 8 826	1.41	1.49	1.56	1.64	1.69	1.73	1.77	1.82	1.86	1.91	1.96	2.01	2.06	2.11	2.17	2.22	2.28	2.34	2.41	2.48
8 827 to 9 290	1.47	1.54	1.62	1.70	1.74	1.78	1.82	1.87	1.91	1.96	2.00	2.05	2.10	2.15	2.21	2.26	2.32	2.38	2.44	2.51
9 291 to 10 219	1.58	1.65	1.72	1.80	1.83	1.87	1.92	1.96	2.00	2.04	2.09	2.13	2.18	2.23	2.28	2.33	2.39	2.44	2.50	2.56
10 220 to 11 148	1.67	1.74	1.81	1.88	1.92	1.96	2.00	2.04	2.08	2.12	2.16	2.21	2.25	2.30	2.35	2.40	2.45	2.50	2.56	2.61
11 149 to 12 077	1.76	1.82	1.89	1.96	2.00	2.03	2.07	2.11	2.15	2.19	2.23	2.27	2.32	2.36	2.41	2.45	2.50	2.55	2.60	2.66
12 078 to 13 006	1.84	1.90	1.96	2.03	2.07	2.10	2.14	2.18	2.21	2.25	2.29	2.33	2.37	2.42	2.46	2.50	2.55	2.60	2.65	2.70
13 007 to 13 935	1.91	1.97	2.03	2.10	2.13	2.16	2.20	2.23	2.27	2.31	2.35	2.39	2.43	2.47	2.51	2.55	2.60	2.64	2.69	2.74

SECTION II - SELECTION PROCESS
TABLE D - URGENCY OF NEED TABLE

REQUIRED SPACE (m ²)			URGENCY OF NEED FACTOR																			
			Adjusted Existing Space (m ²)																			
			6 039 to 6 502	5 574 to 6 038	5 110 to 5 573	4 645 to 5 109	4 413 to 4 644	4 181 to 4 412	3 949 to 4 180	3 716 to 3 948	3 484 to 3 715	3 252 to 3 483	3 019 to 3 251	2 787 to 3 016	2 555 to 2 786	2 323 to 2 554	2 090 to 2 322	1 858 to 2 089	1 626 to 1 857	1 394 to 1 625	1 161 to 1 393	929 to 1 160
13 936	to	15 793	2.03	2.09	2.15	2.21	2.24	2.27	2.31	2.34	2.38	2.41	2.45	2.48	2.52	2.56	2.59	2.63	2.67	2.72	2.76	2.80
15 794	to	17 651	2.14	2.20	2.25	2.31	2.34	2.37	2.40	2.43	2.46	2.50	2.56	2.60	2.63	2.63	2.67	2.71	2.74	2.78	2.82	2.86
17 652	to	19 509	2.24	2.29	2.34	2.40	2.43	2.45	2.48	2.51	2.54	2.57	2.60	2.64	2.67	2.70	2.73	2.77	2.80	2.84	2.88	2.91
19 510	to	21 367	2.32	2.37	2.42	2.47	2.50	2.53	2.56	2.58	2.61	2.64	2.67	2.70	2.73	2.76	2.79	2.82	2.86	2.89	2.92	2.96
21 368	to	23 225	2.40	2.45	2.49	2.54	2.57	2.59	2.62	2.65	2.67	2.70	2.73	2.76	2.79	2.81	2.84	2.87	2.90	2.94	2.97	3.00
23 226	to	25 083	2.47	2.51	2.56	2.61	2.63	2.65	2.68	2.70	2.73	2.75	2.78	2.81	2.84	2.86	2.89	2.92	2.95	2.98	3.01	3.04
25 084	to	26 940	2.53	2.57	2.62	2.66	2.69	2.71	2.73	2.76	2.78	2.80	2.83	2.86	2.88	2.91	2.93	2.96	2.99	3.02	3.04	3.07
26 941	to	28 799	2.59	2.63	2.67	2.71	2.74	2.76	2.78	2.80	2.83	2.85	2.87	2.90	2.92	2.95	2.97	3.00	3.02	3.05	3.08	3.11

SECTION II - SELECTION PROCESS

TABLE D - URGENCY OF NEED TABLE

REQUIRED SPACE (m ²)	URGENCY OF NEED FACTOR																	
	Adjusted Existing Space (m ²)																	
	697 to 928	465 to 696	232 to 464	0 to 231	-232 to -0.1	-465 to -233	-697 to -466	-929 to -698	-1 394 to -930	-1 858 to -1 395	-2 323 to -1 859	-2 787 to -2 324	-3 252 to -2 788	-3 716 to -3 253	-4 181 to -3 717	-4 645 to -4 182	-5 574 to -4 646	-6 503 to -5 575
929 or less	0.00	0.00	0.00	2.00	2.77	4.27	4.54	4.74	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
930 to 1 161	0.00	0.00	1.67	2.07	2.67	3.64	4.54	4.74	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
1 162 to 1 394	0.00	1.50	1.78	2.13	2.62	3.35	4.54	4.74	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
1 395 to 1 626	1.40	1.61	1.87	2.19	2.60	3.18	4.04	4.74	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
1 627 to 1 858	1.51	1.71	1.94	2.23	2.60	3.08	3.74	4.74	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
1 859 to 2 090	1.60	1.79	2.01	2.27	2.59	3.01	3.55	4.31	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
2 091 to 2 323	1.68	1.86	2.06	2.31	2.60	2.96	3.42	4.04	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
2 324 to 2 555	1.75	1.92	2.11	2.34	2.61	2.93	3.33	3.84	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
2 556 to 2 787	1.82	1.98	2.16	2.37	2.61	2.91	3.26	3.70	5.02	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
2 788 to 3 019	1.87	2.03	2.20	2.40	2.62	2.89	3.21	3.60	4.69	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
3 020 to 3 252	1.93	2.07	2.24	2.42	2.63	2.88	3.17	3.51	4.46	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
3 253 to 3 484	1.97	2.11	2.27	2.45	2.64	2.87	3.14	3.45	4.27	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
3 485 to 3 716	2.02	2.15	2.30	2.47	2.66	2.87	3.11	3.40	4.13	5.22	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
3 717 to 3 948	2.06	2.19	2.33	2.49	2.67	2.87	3.09	3.35	4.01	4.96	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
3 949 to 4 181	2.10	2.22	2.36	2.51	2.68	2.86	3.08	3.32	3.92	4.75	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
4 182 to 4 413	2.13	2.25	2.39	2.53	2.69	2.87	3.06	3.29	3.84	4.59	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
4 414 to 4 645	2.17	2.28	2.41	2.55	2.70	2.87	3.05	3.27	3.77	4.44	5.38	5.51	5.62	5.72	5.81	5.89	6.02	6.14
4 646 to 5 110	2.23	2.33	2.45	2.58	2.72	2.87	3.04	3.23	3.67	4.23	4.98	5.51	5.62	5.27	5.81	5.89	6.02	6.14
5 111 to 5 574	2.28	2.38	2.49	2.61	2.74	2.88	3.03	3.20	3.59	4.07	4.69	5.51	5.62	5.72	5.81	5.58	6.02	6.14
5 575 to 6 039	2.33	2.43	2.53	2.64	2.76	2.89	3.03	3.18	3.53	3.95	4.48	5.16	5.62	5.72	5.81	5.89	6.02	6.14
6 040 to 6 503	2.37	2.46	2.56	2.67	2.78	2.90	3.03	3.17	3.48	3.86	4.32	4.89	5.62	5.72	5.81	5.89	6.02	6.14
6 504 to 6 968	2.41	2.50	2.59	2.69	2.80	2.91	3.03	3.16	3.45	3.79	4.19	4.69	5.31	5.72	5.81	5.89	6.02	6.14
6 969 to 7 432	2.45	2.53	2.62	2.71	2.82	2.92	3.03	3.15	3.42	3.73	4.09	4.53	5.06	5.72	5.81	5.89	6.02	6.14
7 433 to 7 897	2.48	2.56	2.65	2.74	2.83	2.93	3.03	3.15	3.40	3.68	4.01	4.40	4.87	5.43	5.81	5.89	6.02	6.14
7 898 to 8 361	2.52	2.59	2.67	2.76	2.85	2.94	3.04	3.15	3.37	3.64	3.94	4.29	4.71	5.21	5.81	5.89	6.02	6.14
8 362 to 8 826	2.55	2.62	2.70	2.78	2.86	2.95	3.04	3.14	3.36	3.60	3.88	4.20	4.58	5.02	5.54	5.89	6.02	6.14
8 827 to 9 290	2.57	2.64	2.72	2.80	2.88	2.96	3.05	3.14	3.35	3.58	3.84	4.13	4.47	4.86	5.33	5.89	6.02	6.14
9 291 to 10 219	2.63	2.69	2.76	2.83	2.91	2.98	3.06	3.15	3.33	3.53	3.76	4.01	4.30	4.63	5.00	5.44	6.02	6.14
10 220 to 11 148	2.67	2.73	2.80	2.86	2.93	3.00	3.08	3.16	3.32	3.50	3.70	3.93	4.17	4.45	4.77	5.13	6.02	6.14
11 149 to 12 077	2.71	2.77	2.83	2.89	2.96	3.02	3.09	3.16	3.32	3.48	3.66	3.86	4.08	4.32	4.59	4.90	5.63	6.14
12 078 to 13 006	2.75	2.81	2.86	2.92	2.98	3.04	3.10	3.17	3.31	3.46	3.63	3.81	4.00	4.22	4.45	4.72	5.34	6.14
13,007 to 13 935	2.79	2.84	2.89	2.94	3.00	3.06	3.12	3.18	3.31	3.45	3.60	3.77	3.94	4.13	4.35	4.58	5.12	5.79

SECTION II - SELECTION PROCESS
TABLE D - URGENCY OF NEED TABLE

REQUIRED SPACE (m ²)			URGENCY OF NEED FACTOR																	
			Adjusted Existing Space (m ²)																	
			697 to 928	465 to 696	232 to 464	0 to 231	-232 to -0.1	-465 to -233	-697 to -466	-929 to -698	-1 394 to -930	-1 858 to -1 395	-2 323 to -1 859	-2 787 to -2 324	-3 252 to -2 788	-3 716 to -3 253	-4 181 to -3 717	-4 645 to -4 182	-5 574 to -4 646	-6 503 to -5 575
13 936	to	15 793	2.85	2.90	2.94	2.99	3.04	3.09	3.14	3.20	3.32	3.44	3.57	3.71	3.85	4.01	4.19	4.37	4.80	5.30
15 794	to	17 651	2.90	2.95	2.99	3.03	3.08	3.12	3.17	3.22	3.32	3.43	3.54	3.67	3.80	3.93	4.08	4.23	4.58	4.99
17 652	to	19 509	2.95	2.99	3.03	3.07	3.11	3.15	3.20	3.24	3.33	3.43	3.53	3.64	3.75	3.88	4.00	4.13	4.43	4.77
19 510	to	21 367	3.00	3.03	3.07	3.10	3.14	3.18	3.22	3.26	3.35	3.43	3.53	3.62	3.73	3.83	3.94	4.06	4.32	4.61
21 368	to	23 225	3.03	3.07	3.10	3.14	3.17	3.21	3.24	3.28	3.36	3.44	3.52	3.61	3.71	3.80	3.90	4.01	4.24	4.49
23 226	to	25 083	3.07	3.10	3.13	3.16	3.20	3.23	3.26	3.30	3.37	3.45	3.52	3.61	3.69	3.78	3.87	3.97	4.17	4.39
25 084	to	26 940	3.10	3.13	3.16	3.19	3.22	3.25	3.29	3.32	3.39	3.46	3.53	3.60	3.68	3.76	3.84	3.93	4.12	4.32
26 941	to	28 799	3.13	3.16	3.19	3.22	3.25	3.28	3.31	3.34	3.40	3.46	3.53	3.60	3.67	3.75	3.82	3.90	4.07	4.26

SECTION II - SELECTION PROCESS

TABLE E

ISOLATION FACTOR TABLE

ROAD DISTANCE (km)	OUTPATIENT ISOLATION FACTOR
0 - 15	1.00
16 - 25	1.00
26 - 35	1.00
36 - 40	1.05
41 - 50	1.10
51 - 60	1.15
61 - 70	1.20
71 - 75	1.25
76 - 85	1.30
86 - 90	1.35
91 - 100	1.35
101 - 110	1.40
111 - 120	1.40
121 - 125	1.45
126 - 135	1.50
136 - 140	1.50
141 - 165	1.60

SECTION II - SELECTION PROCESS

TABLE F

PLANNING COMPLETION FACTOR TABLE

TIME TO SUBMIT APPROVABLE PLANNING DOCUMENTS ²	NO. DAYS AFTER SELECTION ¹			
	30	90	180	181 and more
PLANNING COMPLETION FACTOR	1.10	1.05	1.00	0

-
- 1 Number days after receiving notification of selection as a candidate after the Application Phase.
- 2 Time estimated to be able to submit approvable Program Justification Document (PJD), Program of Requirements (POR), and Site Selection and Evaluation Report (SSER) to the IHS.

TABLE G

FINANCIAL COMMITMENT FACTOR TABLE

TIME TO OBTAIN FUNDING ²	NO. DAYS AFTER SELECTION ¹			
	30	90	180	181 and more
FINANCIAL COMMITMENT FACTOR	1.10	1.05	1.00	0

-
- 1 Number days after receiving notification of selection as a candidate after the Application Phase.
- 2 Time estimated to be able to obtain commitment of a funding source.

SECTION II - SELECTION PROCESS

FINAL APPLICATION

For short-listed projects selected in the Pre-Application part of the Application Phase, applicable tribes will be requested to submit Final Applications. Each IHS Area has a JVCP Point-of-Contact (POC) available to assist the applicant with the preparation of the Final Application. Appendix 1 contains the list of IHS Areas POCs.

The Final Application is to be submitted to the office of the IHS Area having jurisdiction for the proposed project. The due date for the Final Application will be prescribed when candidates are notified of their selection to proceed with the Final Application.

IHS Area Review and Endorsement. The IHS Area is responsible for reviewing and validating the Final Application. If all is in order, the IHS Area is to prepare an endorsement letter that certifies that the information in the Final Application has been reviewed and validated, and that the proposed project is consistent with the respective IHS Area's Health Facilities Master Plan.

The Final Application and endorsement letter is to be forwarded promptly to the IHS Headquarters, addressed to the Division of Facilities Planning and Construction (DFPC), Office of Environmental Health and Engineering, Office of Public Health, Indian Health Service, Suite 600C, 12300 Twinbrook Parkway, Rockville, MD 20852.

An evaluation panel convened by DFPC will evaluate the Final Applications to establish a ranking for this phase.

The Final Application is to contain, as a minimum, the following identified elements, and is to be assembled in the order shown below:

1. **Final Application Cover Sheet.** The cover sheet is to identify that the document is a **Final Application for the FY 2002 Joint Venture Construction Program**, show the **name of the applying tribe**, and reflect the **submission date**. See Exhibit I for a sample.
2. **Signature Sheet.** A signature sheet is to be signed by the tribal leader for the proposed project. This sheet is to be signed also by the applicable IHS Area Director, recommending consideration. See Exhibit II for a sample.
3. **Table of Contents.** All pages of the Final Application are to be numbered. The Table of Contents is to list all sections in the Final Application, with the corresponding starting page numbers.

SECTION II - SELECTION PROCESS

4. **Project Summary.** A two-page project summary of "who-what-when-where-how-cost" is to be provided for the proposed project, including the project short and long term objectives. This Project Summary can be the same used in the Pre-Application or can reflect any changes or updates needed for the Final Application.
5. **Project Narrative.** The proposed project is to be presented, including, as a minimum:
 - a. Name of Tribe sponsoring the proposed project.
 - b. Proposed geographic location of project. Supporting documents could include, for example, IHS Service Unit, IHS Service Area and general vicinity maps.
 - c. Estimated gross size in square meters of proposed new health center.
 - d. Description of proposed health care services to be provided in proposed new health center.
 - e. Certification that the proposed project is consistent with the applicable IHS Area Health Facilities Master Plan.
6. **Project Management Plan.** The administrative capabilities to complete the project in a timely manner are to be documented. This is to include the proposed method of managing the design and construction, with details about the proposed project management organization, including the design and construction managers, project team and other appropriate points of contact. Documentation could include resumes of proposed key staff members, position descriptions of proposed key staff positions, and a proposed organization chart for project administration.
7. **Project Budget Estimate.** The estimated cost for the proposed health center project is to be provided. The estimate is to include cost element summaries for site survey and appraisal, site acquisition, design fees, design contingency, design administration, building construction, site work, site utilities, construction administration and inspection, special purpose and moveable equipment, and construction contingency. Building service equipment costs are to be included with the building cost. Any anticipated demolition and/or removal costs associated with any existing facility to be replaced are to be identified separately and not included in the new construction costs. It is

SECTION II - SELECTION PROCESS

preferred that the IHS Facilities Budget Estimating System be used for the project budget estimate.

8. **Financial Plan.** Provide documentation how the tribe plans to finance the tribal portion of the proposed project. This financial plan is to include details about applicable financial elements such as available funds, assets to be converted to cash, proposed loans (type and amount), proposed or existing grants, and any other proposed funding sources. To support the financial capability of the tribe, the latest Single-Agency Audit Report is to be used as a measure. For this audit requirement, the tribe is to not furnish the entire audit report, but is to furnish a copy of the letter from the National External Audit Review Center (NEARC), Office of Audit Services, Office of Inspector General, Department of Health and Human Services, which provides a review of the audit report. Also, provide a copy of the summary of the findings and recommendations that is attached to the NEARC letter. If material weaknesses or repeat findings are shown in this attachment, provide a brief addressing what the tribe is doing to correct the items that would relate to the administration of the proposed joint venture construction project.
9. **Schedule.** Provide a proposed time schedule (number of days planned for each major component of the project).

SECTION II EXHIBITS:

Exhibit V - Sample Cover Sheet

Exhibit VI - Sample of Signature Page.

SECTION II - SELECTION PROCESS
EXHIBIT V - SAMPLE FINAL APPLICATION COVER SHEET

**A PROPOSAL TO PARTICIPATE
IN
FY 2002
INDIAN HEALTH SERVICE
JOINT VENTURE CONSTRUCTION PROGRAM**

FINAL APPLICATION

*** * * ***

[Name of Tribe]

[Name of Facility] Health Center

[Location], [State]

[Month] [Day], [Year]

SECTION II - SELECTION PROCESS

EXHIBIT VI - SAMPLE FINAL APPLICATION SIGNATURE PAGE

**FINAL APPLICATION
FY 2002
INDIAN HEALTH SERVICE
JOINT VENTURE CONSTRUCTION PROGRAM**

*** * * ***

[Name of Tribe]

[Name of Facility] Health Center

[Location], [State]

PROPOSED:

[Name]

[Title]

[Name of Tribe]

[Date]

RECOMMEND FOR CONSIDERATION:

[Name]

Director

[Name] Area Indian Health Service

Indian Health Service

[Date]

SECTION II - SELECTION PROCESS

COMPLETING AND SUBMITTING THE APPLICATION

PREPARATION AND ASSEMBLING

The Pre-Application and the Final Application are to be prepared in the English language. Avoid jargon and do not use abbreviations until they have been spelled out first in the text. To facilitate review, validation and selection, both parts of the application are to be prepared and submitted conforming to the below requirements:

- a. Standard size, 8-1/2" x 11," white paper is to be used.
- b. All parts of the application are to be typewritten, single spaced where possible, with a regular font style and not smaller than 12 pt font size.
- c. All four border margins are to be one inch.
- d. All documents are to be printed on **one side only**, with **black** ink.
- e. Application documents are to be loose and **not bound** or **stapled**.
- f. The Cover Sheet should identify that the Pre-Application or Final Application is for the "Fiscal Year 2002 Joint Venture Construction Program." Show the name of the applying tribe, and the submission date.
- g. All pages are to have a header or footer identifying the name of the applicant.
- h. All pages are to be consecutively numbered.
- i. The application components are to be arranged in the same sequence as listed above.
- j. The completed applications should be signed in black ink by the authorized official of the applying organization.
- k. An **ORIGINAL** and **TWO SIGNED COPIES** are to be clearly marked as such and submitted.

MAILING

Mail the completed **Pre-Application** and **Final Application** to the IHS Area having jurisdiction for the project. Appendix 1 contains applicable mailing addresses and points of contact.:

Mark on the Pre-Application envelope:

"Attention: FY 2002 JVCP PRE-APPLICATION"

Mark on the Final Application envelope:

"Attention: FY 2002 JVCP FINAL APPLICATION"

SECTION II - SELECTION PROCESS

The Pre-Application and Final Application are to be mailed to meet the established deadline dates. The deadline date for the Pre-Application is shown in the Program Announcement. The deadline date for the Final Application will be established and provided with the notice of acceptance of the Pre-Application, following the processing of the Pre-Application.

LATE APPLICATION

Each part of the application will be considered to be "on time" if it is: (1) received by the applicable IHS Area on or before the established deadline date; or, (2) sent with a legibly dated U.S. Postal Service postmark on the envelope on or before the established deadline date. Private metered mail postmark will **not** be accepted as proof of timely mailing. A late application will **not** be accepted for processing and will be returned to the applicant.

NONCONFORMING APPLICATION

An application which is determined to be nonconforming will **not** be accepted for processing and will be returned to the applicant. An application may be classified as nonconforming if it does not meet the requirements of the Program Announcement and the submission requirements provided in this Application Kit.

APPLICATION REVIEW

An application will be reviewed, evaluated and processed in accordance with the criteria and priorities established for each application part. The Final Application will be rated and ranked in accordance with the criteria provided in Part III of this Kit.

UNSUCCESSFUL APPLICANT

After a decision has been reached to not fund the project proposed in an application, a written notice will be sent to the unsuccessful applicant within 30 days after the decision.

INABILITY TO AWARD

If a selected Tribe elects not to proceed with the JVCP award, regardless of the reason, the award shall be offered to the next highest ranking project.

SECTION II - SELECTION PROCESS

PRIVACY ACT

The Privacy Act of 1974 (5 U.S.C. § 552a), with certain exceptions, permits individuals (U.S. citizens or permanent resident aliens) to gain access to information pertaining to themselves in Federal agency records, to have a copy made of all or any part thereof, to correct or amend such records, and to permit individuals to make requests concerning what records pertaining to themselves, are collected, maintained, used or disseminated. The Act also prohibits disclosure of individuals' records without their written consent, except under certain circumstances as prescribed by the Privacy Act.

FREEDOM OF INFORMATION ACT

The Freedom of Information Act (5 U.S.C. § 552) allows requesters to have access to Federal agency records, except those which have been exempted by the Act.



SECTION III

APPLICATION REVIEW PROCESS

for

FISCAL YEAR 2002

**JOINT VENTURE CONSTRUCTION
PROGRAM**

SECTION III - APPLICATION REVIEW PROCESS

SECTION III APPLICATION REVIEW PROCESS FY 2002 JOINT VENTURE CONSTRUCTION PROGRAM INDIAN HEALTH SERVICE DEPARTMENT OF HEALTH AND HUMAN SERVICES

PRE-APPLICATION

The Pre-Application will be reviewed and validated for compliance with the eligibility requirements as shown in Section I and the submission requirements as shown in Section II. Using the scores recorded on all of the JVCP Phase I Data and Computation Forms, a rank order will be established for the Pre-Applications received.

FINAL APPLICATION

The Office of Environmental Health and Engineering, Office of Public Health, at IHS Headquarters will establish a review panel to evaluate the Final Applications. This review panel will be chaired by a representative of the IHS Headquarters Division of Facilities Planning and Construction and have a membership consisting of one representative from the program services components of IHS Headquarters, one representative from the Division of Engineering Services, three representatives from three separate IHS Areas, and three representatives from three separate federally recognized tribes, for a total of nine.

Rating and Scoring Procedures

The four rating elements to be used to rate the Final Applications are: (1) Relative Need, (2) Ability to Fund Project, (3) Ability to Manage Project, and (4) Ability to Complete Project on Schedule. Below is the rating criteria to be followed:

1. **Relative Need**: Using the Need Score reflected in Line M of the IHS JVCP Phase I Data and Computation Form submitted with the Pre-Application, rank the projects from the highest score down. The Relative Need Score for each application becomes the basis for this Final Application Rating Factor; i.e., the applicant with the highest score for Line M will have a Rating Factor of 5. The remaining applicants will receive a Rating Factor calculated according to the following formula: $[\text{Relative Need} = (\text{Applicants score from Line M}) \div (\text{Score from Line M of highest ranking applicant}) \times 5]$.

SECTION III - APPLICATION REVIEW PROCESS

The remaining three rating elements (2) Ability to Fund Project, (3) Ability to Manage Project, and (4) Ability to Complete Project on Schedule, are to be rated based on a one to five scoring system with one being the lowest score and five being the highest. Scores in this range may also be developed to one decimal place (tenths; e. g., 2.2 or 3.5, etc.) A general description of the rating elements is offered in the following table.

RATING FACTOR	DEGREE OF EFFORT OR PRIORITY	QUALITATIVE DESCRIPTION
1	Minimal	Fair
2	Moderately more than minimal	Good
3	Moderate	Excellent
4	Moderately less than high	Superior
5	High	Outstanding

2. **Ability to Fund Project:** Evaluate the information provided for the Project Budget Estimate and Financial Plan components of the Final Application, determine the applicant's ability to fund the project, and assign a rating factor between one and five.

3. **Ability to Manage Project:** Evaluate the information provided in the Project Management Plan component of the Final Application, determine the applicant's ability to manage the proposed project, and assign a rating factor between one and five.

4. **Ability to Complete Project on Schedule:** Evaluate the information provided for the Project Management Plan and Schedule components of the Final Application, determine the applicant's ability to complete the project on schedule, and assign a rating factor between one and five.

Calculating Final Scores

After rating the proposals, the review team will apply a weight factor to each assigned rating to come up with the final ranking for this phase of the selection process, as follows:

SECTION III - APPLICATION REVIEW PROCESS

RATING ELEMENT	WEIGHT FACTOR (%)
1. Relative Need	40
2. Ability to Fund Project	30
3. Ability to Manage Project	20
4. Ability to Complete Project on Schedule	10

After coming up with a weighted rating for each project, the review team members will provide the original rating sheets for each project to the team leader, who will rank the results and provide all documentation to the IHS Headquarters Division of Facilities Planning and Construction. Section III, Exhibit I, contains the format for a suggested Rating Sheets to be used by the team members. Section III, Exhibit II, contains the format for a suggested summary ranking sheet to be prepared by the team leader.

SECTION III EXHIBITS:

- Exhibit I - JVCP Proposal Evaluation Rating Sheet
- Exhibit II - JVCP Proposal Evaluation Ranking Sheet

SECTION III - APPLICATION REVIEW PROCESS

EXHIBIT I - JVCP PROPOSAL EVALUATION RATING SHEET

**INDIAN HEALTH SERVICE
JOINT VENTURE CONSTRUCTION PROGRAM
PROPOSAL EVALUATION RATING SHEET**

Page ____ of ____

Rater's ID CODE: _____

Date: _____

RATING ELEMENT	PROJECT NO. _____			PROJECT NO. _____		
	RATING	WEIGHT FACTOR	WEIGHTED RATING	RATING	WEIGHT FACTOR	WEIGHTED RATING
A. Relative Need		40			40	
B. Ability to Fund		30			30	
C. Ability to Manage		20			20	
D. Ability to Timely Do		10			10	
TOTALS						

Note: The Evaluation Team Leader will assign temporary Project Numbers for each submitted proposed project for use in the proposal evaluation process.

SECTION III - APPLICATION REVIEW PROCESS

EXHIBIT II - JVCP PROPOSAL EVALUATION RANKING SHEET

* * * * *

**INDIAN HEALTH SERVICE
JOINT VENTURE CONSTRUCTION PROGRAM
PROPOSAL EVALUATION RANKING SHEET**

Page ____ of ____

Date: _____

RATER NO.	WEIGHTED RATING BY PROJECT						
	NO. ____	NO. ____	NO. ____	NO. ____	NO. ____	NO. ____	NO. ____
1							
2							
3							
4							
5							
6							
7							
8							
LEADER							
TOTALS							
RANKING							



SECTION IV

APPLICATION CHECKLISTS

for

FISCAL YEAR 2002

**JOINT VENTURE CONSTRUCTION
PROGRAM**

SECTION IV
APPLICATION CHECKLISTS
FY 2002 JOINT VENTURE CONSTRUCTION PROGRAM
INDIAN HEALTH SERVICE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

To assist the applicant in submitting the Pre-Application and the Final Application for the FY 2002 Joint Venture Construction Program, and to assist the IHS review process, the applicant should prepare and submit a Checklist for each part of the application. See Section II for the specific requirements for each item. The suggested contents for the checklists are on the following pages.

SECTION IV - APPLICATION CHECKLISTS

PRE-APPLICATION CHECKLIST:

ITEM NO.	ITEM	APPLICANT CHECK-OFF	IHS AREA CHECK-OFF	IHS HQ CHECK-OFF
1	Pre-Application Cover Sheet			
2	Signature Sheet			
3	Table of Contents			
4	Project Summary			
5	Federally Recognized Tribe Documentation			
6	Tribal Commitment (Tribal Resolution)			
7	JVCP Phase 1 Data Form			
ATTACHMENTS:				

Name of applicant's preparer: _____ Date: _____

Name of IHS Area Reviewer: _____ Date: _____

Name of IHS reviewer: _____ Date: _____

SECTION IV - APPLICATION CHECKLISTS

FINAL APPLICATION CHECKLIST:

ITEM NO.	ITEM	APPLICANT CHECK-OFF	IHS AREA CHECK-OFF	IHS HQ CHECK-OFF
1	Final Application Cover Sheet			
2	Signature Sheet			
3	Table of Contents			
4	Project Summary			
5	Project Narrative			
6	Project Management Plan			
7	Project Budget Estimate			
8	Financial Plan			
9	Schedule			
ATTACHMENTS:				

Name of Applicant's Preparer: _____ Date: _____

Name of IHS Area Reviewer: _____ Date: _____

Name of IHS Reviewer: _____ Date: _____

APPENDIX 1

LISTING OF JVCP POINTS-OF-CONTACT FOR IHS AREAS

ABERDEEN AREA INDIAN HEALTH SERVICE

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APPENDIX 1

LISTING OF JVCP POINTS-OF-CONTACT FOR IHS AREAS

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